

## Sheppey Area Committee meeting: December 2024 – Matters arising

No.	Item	Background	Actions/updates
1.	Household Support Fund	It was agreed that the reports that go to the Cost-of-Living Group, come to Sheppey Area Committee.	The next report will come to the June 2025 Sheppey Area Committee meeting.
2.	Emergency Planning	Further to the fire at the recycling centre on Peel Ports land near Sheerness Docks, Members asked if a briefing could be given at a future Area Committee meeting on emergency planning.	The Community Services Manager will be providing a briefing for Members on 24 April 2025 and input has also been provided to Parish/town councils through the Swale Local Councils Liaison Forum and KALC.
3.	Heritage issues	An update provided by the Principal Heritage Officer.	<p><b>Area of Special Control of Advertisements (ASCA)</b></p> <p>Swale Borough Council currently does not have an ASCA. Since the adoption of the Heritage Strategy in 2020 and subsequent Action Plans wherein a number of Conservation Areas have been reviewed, it has been proposed that in order to better manage and maintain Swale's historic environment and heritage, a borough wide ASCA can prove beneficial.</p> <p>Any designation needs to be based on public consultation and must follow specific legal steps, including consideration of the order by the Secretary of State.</p>

			<p>Following an all members briefing in May 2024, it was agreed that a draft consultation document be prepared for approval by the Planning Committee, before undertaking public consultation.</p> <p>The draft consultation document is estimated to be ready by spring of 2025.</p>
4.	Leysdown Parish Council	Update following matter raised at the September 2024 Sheppey Area Committee Meeting.	<p>It has been a very complex situation at Leysdown Parish Council and staff in the elections team have been in discussion with several different Committee Members, as well as the former clerk, since the spring of this year when there were initially vacancies. More recently, since the update given at the last Area Committee, the Democratic and Electoral Services Manager discussed possible solutions and actions with the Chair from Leysdown Parish Council as they are still without a clerk although at the time were still quorate. However, a recent development has been advised by the Chair, with a further two resignations from the Parish Council which means it is now inquorate. As a result, the Chief Executive is providing support and assistance to the Chair to find a way forward in managing the situation.</p>